



# Middletown Public Schools

Kendall J. Jackson, Director of Facilities

---

**TO:** Michael Frechette, Ph.D., Superintendent of Schools  
**FROM:** Kendall Jackson, Director of Facilities *KJ*  
**DATE:** August 17, 2009  
**RE:** JCJ District Wide Demographic & Facility Utilization Study

JCJ representatives have been actively engaged in various aspects of the District Wide Demographic & Facility Utilization Study throughout the summer. To follow is a summary of JCJ's activities since our meeting with Jim LaPosta and Greg Smolley on August 4<sup>th</sup>. I'll schedule a follow up meeting with them in mid-September.

- Since JCJ's last report to the District they have collected all of the surveys that were distributed to the 5<sup>th</sup> – 8<sup>th</sup> grade students, parents, teachers, and administrators. They received a very large number of surveys back and have been sorting all of the data into matrices.
- JCJ representatives have also been working on the building programs to be sure they have the most accurate information relative to the number of educational spaces in each building.
- Research has been ongoing into the probable impacts that might be expected under the potential options that JCJ is considering suggesting to the District. When compiling their recommendations JCJ will take into consideration the information contained in the report on diversity that you submitted to the State Department of Education and copied to JCJ.
- Over the next four weeks JCJ representatives will work with Mike Milardo, Transportation Manager, to gather information relative to transportation costs, location of students relative to the schools, and potential changes to school attendance areas. They also plan to have all of the survey information sorted and entered into the matrices. These two steps will provide additional information to guide JCJ as they begin to formalize their recommendations.

Please advise if you require any additional information at this time.

pc: B. Senges  
N. Haynes  
D. Marino  
J. LaPosta  
G. Smolley